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| B | Planning Tools | |
| 19 | | Horizontal bar chart used as a production control tool |
| 20 | | Program Evaluation Review Technique. A graphic illustration of a project, showing dependencies |
| 21 | | The sequence of stages determining the minimum time needed for a project |
| 22 | | A sketch of a the final product, with annotations about how it will be used |
| 23 | | A diagram showing the sequence of events (or workflow) in a process |
| 24 | | A diagram representing ideas relevant to an issue. Ideas are represented in nodes and sub-nodes, with links between them |
| 25 | | A list of tasks to be completed |

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| **A** | **Key Vocab** | |
| **1** | | Assessment at the end of a phase |
| **2** | | Assessment after each repetition of a stage of development. |
| **3** | | Brief outline of what to do next, in the absence of a full plan. |
| **4** | | How easy to achieve something is |
| **5** | | Something that is needed by the user |
| **6** | | Something that must not or cannot happen. |
| **7** | | A specific planned outcome, which may be a small step in an overall project |
| **8** | | The things you need to accomplish to know that the product is successful, written during the planning phase and checked in the evaluation phase |
| **9** | | Can only be started once another task is completed |
| **10** | | Dependent asks which must be performed one after the other |
| **11** | | Independent tasks which can be performed at the same time |
| **12** | | Activity in a PERT diagram which takes no time, but connects a dependent task |
| **13** | | An activity which takes no time and marks significant events |
| **14** | | Planned time for if things do not go according to plan |
| **15** | | Systematic planning to reduce risks |
| **16** | | An idea in a mind map |
| **17** | | A node which is linked to another node which is closer to the central node |
| **18** | | Connection between nodes, denoting a connection of ideas |

Name:

Information Technology: Initiate and Plan 1